



POLICY NO:	620	RESOLUTION NO:	21-226
CATEGORY:	DEVELOPMENT PERMIT APPLICATION PROCESSING	DATE OF APPROVAL	June 9, 2021
		DATE OF REVIEW	N/A

Policy Statement

In an effort to reduce red tape, this policy is intended to provide guidance to the effective processing of development permit applications; specifically, to sound processing and decision making, in a timely manner on development permit applications within the Town of Falher.

To the maximum reasonable extent enabled by the organization's entire operational effectiveness, the Town of Falher will make its best attempt to process development permit applications within 10 days.

Processing time will be calculated based on the number of standard business days between the issuance of **Form H-Notice of Completed Application** and the issuance of **Form B-Notice of Decision** by the Development Officer (or authorized authority). The day of issuance of either Form will not be included in the count of processing time.

Processing time will not be calculated on Development Permit Applications submitted to the municipality in a state that is not deemed to be complete for reasons such as modification or review. Calculation on processing time begins following issuance of **Form H-Notice of Completed Application**.

This policy must be considered in addition to other requirements and guidelines including but not limited to the Municipal Government Act, the Subdivision and Development Regulation, the Municipal Development Plan, Area Structure Plans, other applicable Statutory Plans, and the Land Use Bylaw.

The Town of Falher will make its best attempt to process development permit applications within the timeframe specified while also acknowledging that overall operational effectiveness of the organization as a whole will take precedent over any individual application. Concurrently, large scale developments may also face processing timelines that exceed those benchmarked in this policy.