



POLICY NO:	621	RESOLUTION NO:	22-278
CATEGORY:	PARADE POLICY	DATE OF APPROVAL	SEPTEMBER 14, 2022
		DATE OF REVIEW	N/A

Policy Statement

The Town of Falher's first priority is to ensure the safety of all parade participants and members of the public watching parades or processions; and to ensure that parade entries comply with local health and safety regulations.

Processions and parades occurring in the Town of Falher must adhere to guidelines of safety for parade participants as well as members of the public watching parades or processions.

This policy arises out of a need to set guidelines for parade organizers and to develop consistency from event to event. This policy also sets guidelines to facilitate request approvals.

1. DEFINITIONS

- 1.1. Float – a moving display, vehicle, or any other form of transportation carrying persons along a roadway within the Town of Falher during a special event involving a parade or procession.
- 1.2. Parade – an organized parade, procession, march or walk.

2. SCOPE

- 2.1. This policy applies to:
 - 2.1.1. All requests for permission to hold a parade within the Town of Falher boundaries; and
 - 2.1.2. All parades that take place in the Town of Falher boundaries.

3. RESPONSIBILITIES

- 3.1. The Director of Community Services must provide this policy to all parade organizers and ensure parade organizers and parade participants adhere to this policy.
- 3.2. The parade organizer must:
 - 3.2.1. Submit a Town of Falher Parade Application no later than 15 days prior to the intended date of the parade;
 - 3.2.2. Provide this policy to all parade participants;
 - 3.2.3. Ensure that all parade participants comply with this policy and any rules and regulations as outlined other municipal, provincial and federal regulations;
 - 3.2.4. Familiarize themselves with the Town of Falher Traffic Bylaw provisions
- 3.3. Parade participants must observe all regulations and follow directions from parade officials.



4. GENERAL STANDARDS AND REGULATIONS

- 4.1. Applicants wishing to hold a parade within the Town of Falher will do so through the prescribed form provided by Administration.
- 4.2. The Town of Falher Parade Request form shall be approved so long as its requirements have been met, including the pre-approved route. All requests at minimum shall include the parade route, purpose, time and date. Parade groups wishing to use a route beyond those pre-approved by council, must do so in the form of a formal, written request to council.
- 4.3. Administration reserves the right to suggest alternate dates or refuse a parade application for reasons including but not limited to: incomplete application, false/misleading information within an application, controversial parade topic, traffic concerns, etc.
 - 4.3.1. Should any groups feel their application has been wrongly rejected, they may appeal in the form of a formal, written request, addressed to the council of the Town of Falher. Appeals will be presented to council at their next regular meeting.
- 4.4. The Town of Falher reserves the right to decline any entry and grants authority to the parade organizers and their staff to remove any entry at their discretion.
- 4.5. The ultimate responsibility for safety lies with each individual entry. Entries must comply with:
 - 4.5.1. All of the above regulations and must adhere to any relevant government
 - 4.5.2. Regulations, safety codes, manufacturers' recommendations and similar standards
 - 4.5.3. Necessary to safely operate floats and equipment.
- 4.6. Money toss floats, where the intent is to have spectators throw money into a moving vehicle, are not permitted. The collection of coins by individuals walking in a parade as part of a local, non-profit organization, is permitted.
- 4.7. Smoking, alcoholic beverages and other controlled substances are forbidden on any float, in any vehicle, or on the person of any parade participant. Violators of this rule are subject to removal from the parade.
- 4.8. Children under 10 must be supervised by an adult at all times.
- 4.9. If Road Closures are necessary, Road closures must be implemented by traffic control personnel. Traffic control personnel will be the responsibility of the parade group.
- 4.10. Organizers must complete a litter clean up along the parade route immediately following the parade.
- 4.11. No flammable gas, flammable liquids or open flame may be carried on the float.
- 4.12. Float riders are not permitted on vehicle roofs or on roof racks.



4.13. Offenders of this policy will not be permitted to participate in future parades until improvements to their float are completed to the satisfaction of the parade organizer and or Director of Community Services.

4.14. All horses are to be in good health and sound condition and maintain proper disposition.

4.15. Animal riders are to maintain control of all animals in a parade environment without assistance from parade organizers or volunteers.

4.16. All tack, wagons, carriages, etc. shall be complete and in good repair. All accessories must be secured and are not to interfere with livestock. All light and heavy horse hitches must have an assistant in the front seat of the wagon.

5. ATTACHMENTS

5.1. Appendix 1 – Parade Route Maps

5.2. This policy shall be in effect on the date it is approved by resolution of Council.



Pre-approved Route A





Pre-approved Route B





Blank Map provided for applicants wishing to use alternate route.

