

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
TOWN OF FALHER**

**IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, December 14, 2022**

**IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE**

PRESENT:

Mayor	Donna Buchinski
Councillors	Lindsay Brown Robert Lauzé Gaetane Pizycki Patrick Simon
Administration	James Bell Florita Perez

**CALL TO ORDER** Mayor Buchinski called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF  
AGENDA**

**Res. 22-391** Moved by Councillor Brown that the agenda be approved as amended.  
Added: 6) Financial m) Concrete Work and Road Improvements – 2023  
8) Community Services b) Ecole Heritage

CARRIED

**DELEGATIONS**

**a) Velocity Engineering – Jason Schuler 7:01p.m.-7:28 p.m.**

- Provide and discussed the overall drawing of 2<sup>nd</sup> Street NE to the right.
- Discussed the road conditions of each section of the roads.
- Discussed the areas that need improvements, namely: Highway 49 to 7<sup>th</sup> Avenue section and from 7<sup>th</sup> Avenue to Truckfill access section.
- Provide an overview of the Town of Falher Drainage system.
- Proposed grading the ditch with a little wider to help prevent erosion.
- Talked about the major issues on culvert lines that goes on oil and gas facilities.
- Provide cost estimates and different Roads Rehabilitations/Constructions options.

**APPROVAL OF  
MINUTES**

**Res. 22-392** Minutes of November 9th, 2022, Regular Meeting  
Moved by Councillor Brown that the minutes of the regular meeting held on November 9th, 2022, be approved as circulated.

CARRIED

**Res. 22-393** Minutes of November 29th, 2022 Recreation Committee Meeting  
Moved by Councillor Simon that the minutes of the Recreation Committee meeting held on November 29th, 2022, be approved as circulated.

CARRIED

**Business Arising**

**2022-2023 Regular Meeting Schedule****Res. 22-394**

Moved by Councillor Lauzé that the January 2023 Budget Meeting and the January 2023, February 2023 and May 2023 regular meeting of council be moved to the following dates:

January 12, 2023 – Budget Meeting  
 January 18, 2023 – Regular Council Meeting  
 February 15, 2023 – Regular Council Meeting  
 May 17, 2023 – Regular Council Meeting

CARRIED

**Career Resource Center Letter of Support****Res. 22-395**

Moved by Councillor Simon to provide a letter in support of the Falher Regional Intermunicipal Library in their application for Career Resource Center (CRC).

CARRIED

**Smoky River Transportation****a) Agreement****Res. 22-396**

Moved by Councillor Brown to agree to the amendments to the Smoky River Transportation Board Agreement as presented.

CARRIED

**b) Policies and Procedures****Res. 22-397**

Moved by Councillor Pizycki to approve Smoky River Transportation Policies and Procedures as presented.

CARRIED

**c) 2023 Budget****Res. 22-398**

Moved by Councillor Pizycki to approve the 2023 Smoky River Transportation Budget as presented.

CARRIED

**FINANCIAL****Bank Reconciliation****Res. 22-399**

Moved by Councillor Pizycki that the Bank Reconciliation for General and Property Tax Sale Accounts for the period ending November 30, 2022 be approved as circulated.

CARRIED

**Income Statement****Res. 22-400**

Moved by Councillor Pizycki that the Income Statement for the period ending November 30, 2022, be accepted as information.

CARRIED

**2023 Smoky River Economic Development Budget****Res. 22-401**

Moved by Councillor Lauzé to approve the 2023 Smoky River Regional Economic Development Budget as presented, representing a contribution of \$23,292.50 from the Town of Falher.

CARRIED

**Airport****a) October 2022 Financials****Res. 22-402**

Moved by Councillor Simon to accept Airport October 2022 Financials as presented.

CARRIED

**b) 2023 Airport Budget****Res. 22-403**

Moved by Councillor Lauzé to approve the Smoky River Regional Airport Board's recommended 3-year Operating plan and 2023 Operating Budget as presented with no Capital Expenditures allotted for 2023.

CARRIED

**c) Spirit River Airport****Res. 22-404**

Moved by Councillor Lauzé that the administration write a letter to Premier Danielle Smith, Hon. Minister Todd Loewen, cc'd to Alberta Health Services in regards to air ambulance closure in the North.

CARRIED

**Budget 2023 Direction****a) Changes to MSI Capital****Res. 22-405**

Moved by Councillor Brown to fund the 2022 Boiler Replacements Capital Projects, to a total of \$36,218.00 with a loan from contingency 4-0000-710 General Operating Reserves to 5-7200-921 with repayment upon receipt of funds from provincial MSI Capital funding.

CARRIED

**b) Columbarium****Res. 22-406**

Moved by Councillor Pizycki to direct the administration to order columbarium from Nelson Granite immediately, with payment details to be finalized into 2023 budget and that this 2<sup>nd</sup> columbarium location be at the South East section of the columbarium pad.

CARRIED

**c) Falher intermunicipal Library Budget****Res. 22-407**

Moved by Councillor Pizycki to approve Falher Regional Intermunicipal Library Board funding of \$15,500.00 for 2023, 2024, and 2025.

CARRIED

**d) Peace Regional Economic Development Alliance (PREDA) – Northern Transportation Advocacy Bureau (NTAB)****Res. 22-408**

Moved by Councillor Brown to not proceed with the participation in Northern Transportation Advocacy Bureau (NTAB).

CARRIED

Dave Brown joined the meeting at 8:19 p.m.

**e) Public Works Truck****Res. 22-409**

Moved by Councillor Lauzé to approve the purchase of the 2023 Isuzu NRR from Western Truck and Trailer with the \$10,000.00 deposit funded from 4-3100-760, with the remaining funding to be allocated in the 2023 Budget.

CARRIED

Dave Brown left the meeting at 8:22 p.m.

Meeting recessed at 8:22 p.m. and reconvened at 8:25 p.m.

**f) Town of Falher Sign****Res. 22-410**

Moved by Councillor Brown to direct administration to conduct an RFP process for locally made signs and concepts to replace the Town of Falher sign at the Southern entrance to the municipality.

CARRIED

**Citizens On Patrol****Res. 22-411**

Moved by Councillor Lauzé to accept item as information.

CARRIED

**Community Organization Property Exemption Regulation (COPTER)****Res. 22-412**

Moved by Councillor Pizycki to continue tax exemptions for applicable Community Organization Property Tax Exemption Regulation (COPTER) Properties formally recognized as:

Plan 5556CC Block 3 Lot 1  
 Plan 8021212 Block X Lot 1  
 Plan 8126ET Block 7 Lot 1-2  
 Plan 8622713 Block 18 Lot 3

CARRIED

**FRRRC Building Repair & Maintenance**

Res. 22-413

Moved by Councillor Pizycki to accept item as information.

CARRIED

**Interim Budget 2023**

Res. 22-414

Moved by Councillor Brown to pass 2023 Interim Budget based on 2022 Budget.

CARRIED

**Janitorial**

Res. 22-415

Moved by Councillor Pizycki that the janitorial rate be increased from \$380.00 per month to \$400.00 per month effective March 1, 2023.

CARRIED

**Public Works Reserves Transfer**

Res. 22-416

Moved by Councillor Simon that administration wait until January 2023 before completing transfers into reserves from the 2022 Public Works budget.

CARRIED

**Utility Rates 2023**

Res. 22-417

Moved by Councillor Lauzé that administration proceed with standard increases on utility rates effective January 1, 2023 as presented.

CARRIED

**Concrete Work and Road improvements -2023**

Res. 22-418

Moved by Councillor Lauzé to direct administration to fund invoice payment related to concrete work and road improvements with contingency loan which would be repaid when funds are received for the MSI Capital funding project.

CARRIED

**BYLAWS & POLICIES**

**Bereavement Policies**

Res. 22-419

Moved by Councillor Brown to accept the following policies as presented:

Policy 001 – Definitions  
 Policy 208 – Bereavement  
 Policy 402 – Bereavement Gift

CARRIED

**Bylaw No. 20-05 Meeting Procedures Bylaw**

Res. 22-420

Moved by Councillor Brown to direct administration to bring forward Ex-Officio additions for the Town of Falher's Meeting Procedures Bylaw.

CARRIED

Res. 22-421

Moved by Councillor Simon to direct administration to bring forward Electronic Meetings additions for the Town of Falher's Meeting Procedures Bylaw.

CARRIED

**Policy 605 - Fees**

Res. 22-422

Moved by Councillor Lauzé to approve Policy 605- Fees as presented.

CARRIED

**Proposed Bylaw No. 22-07 Amendment to the Land Use Bylaw**

Res. 22-423

Moved by Councillor Brown to have first reading of Bylaw No. 22-07.

CARRIED

- Res. 22-424** **Proposed Bylaw No. 22-08 Partial Plan Cancellation Bylaw**  
Moved by Councillor Brown that this item be tabled. CARRIED
- Community Services**
- Res. 22-425** **Columbarium – 2023 Pricing**  
Moved by Councillor Simon to raise the prices of the columbarium plaques by \$25.00 each. CARRIED
- Res. 22-426** **Ecole Heritage**  
Moved by Councillor Brown to allow École Heritage to use the Fieldhouse on April 22, 2023 to host NWASSA high school badminton zones upon signing a rental agreement featuring a \$200.00 fee in consideration of additional cleaning. CARRIED
- NEW BUSINESS**
- Res. 22-427** **Falher Regional Intermunicipal Library Board Appointment**  
Moved by Councillor Simon to appoint Alain Blanchette as a Director for the Falher Intermunicipal Library Board in recognition of the MD of Smoky River No.130's regional use and support for the library with an appointment expiry of December 31, 2023. CARRIED
- Res. 22-428** **Heart River Housing**  
Moved by Councillor Brown to sign the Heart River Housing Memorandum of Understanding as presented. CARRIED
- Res. 22-429** **In Closed Session**  
Moved by Councillor Simon at 9:39 p.m. that the council go into a closed session discussion as per: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT; Section 16(1)(b). CARRIED
- Res. 22-430** **Out of Closed Session**  
Moved by Councillor Simon that the council comes out of the closed session at 9:43 p.m. CARRIED
- Res. 22-431** **HPSD JUPA Discussions**  
Moved by Councillor Pizycki to accept item as information. CARRIED
- Res. 22-432** **RCMP- Q2 Statistics**  
Moved by Councillor Simon to accept item as information. CARRIED
- CORRESPONDENCE**
- Res. 22-433** **General Correspondence**  
Moved by Councillor Brown that the attached correspondence be accepted as information. CARRIED
- COMMITTEE REPORTS**
- Mayor Buchinski
- Water Commission – November 3, 2022
  - NAEL – November 4, 2022
  - Waste Commission – November 7, 2022
  - PHAC – November 15, 2022
  - MMSA Executive Meeting – November 16, 2022
  - Heart River Housing – November 17, 2022
  - Mighty Peace Tourism – November 21, 2022
  - SR Emergency management Com – Nov 22, 2022
  - ABMunis/LGFF Proposal – November 23, 2022

Councillor Brown

- FCSS Board – October 26, 2022
- Falher Library Board – November 1, 2022

Councillor Lauzé

- Economic Development – October 25, 2022
- Waste Commission – November 7, 2022

Councillor Pizycki

- No Report

Councillor Simon

- No Report

**Res. 22-434**

Moved by Councillor Pizycki that the Committee reports be accepted as information.

CARRIED

**Res. 22-435****Director of Public Works Report**

Moved by Councillor Pizycki that the Director of Public Works report and action list be accepted as information.

CARRIED

**Res. 22-436****Director of Community Services Report**

Moved by Councillor Simon that the Director of Community Services report and action list be accepted as information.

CARRIED

**Res. 22-437****Chief Administrative Officer Report and Action List**

Moved by Councillor Pizycki that the Chief Administrative Officer's report and action list be accepted as information.

CARRIED

**CONFIDENTIAL****Res. 22-438****In Closed Session**

Moved by Councillor Brown at 9:52 p.m. that the council go into a closed session discussion as per: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT; Section 19(2).

CARRIED

Florita Perez left the meeting at 9:52 p.m.

**Res. 22-439****Out of Closed Session**

Moved by Councillor Simon that the council comes out of the closed session at 10:10 p.m.

CARRIED

**Res. 22-440****Extend Meeting**

Moved by Councillor Brown at 10:10 p.m. to extend the meeting.

CARRIED

**Res. 22-441****Salary Grid Top-Up**

Moved by Councillor Brown to pay a \$1,000.00 Salary Grid Top-Up to one (1) Town of Falher employee as per the Chief Administrative Officer direction.

CARRIED

**Next Meeting**

Budget Meeting – January 12, 2023  
Regular Meeting – January 18, 2023

**ADJOURNMENT:**

Mayor Buchinski adjourned the meeting at 10:11 p.m.

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Mayor

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Municipal Administrator