

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
TOWN OF FALHER**

IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, November 8, 2023

IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE

PRESENT:	Mayor	Donna Buchinski
	Councillors	Lindsay Brown Robert Lauzé Gaetane Pizycki
	Administration	James Bell Florita Perez
CALL TO ORDER	Mayor Buchinski called the meeting to order at 7:01 p.m.	
ACCEPTANCE OF AGENDA		
Res. 23-349	Moved by Councillor Lauzé that the agenda be approved as amended. Added: 8-g Emergency Management Services CARRIED	
APPROVAL OF MINUTES		
	<u>Minutes of October 17th, 2023, Organizational Meeting</u>	
Res. 23-350	Moved by Councillor Pizycki that the minutes of the organizational meeting held on October 17th, 2023, be approved as circulated. CARRIED	
	<u>Minutes of October 17th, 2023, Regular Meeting</u>	
Res. 23-351	Moved by Councillor Brown that the minutes of the regular meeting held on October 17th, 2023, be approved as circulated. CARRIED	
Business Arising		
	<u>2024 Administration</u>	
	a) Curbside Recycling Services	
Res. 23-352	Moved by Councillor Pizycki to accept item as information. CARRIED	
	b) Contracted Peace Officer Services	
Res. 23-353	Moved by Councillor Brown to accept item as information. CARRIED	
	c) Fire Services Agreement	
Res. 23-354	Moved by Councillor Lauzé that the Town of Falher send a letter to the Municipality of Smoky River No. 130, proposing all parties forego the legislated requirement for re-negotiations in January 2024, and instead simply continue on a year to year basis (As per Section 1.1) with the current budget amounts of \$508,064.00 to be divided as per 'Schedule A' with percentages amended to 2023 calculations. CARRIED	

	d) Intermunicipal Collaboration Frameworks (ICFs)
Res. 23-355	Moved by Councillor Lauzé to direct council to write a letter to the Municipal District of Smoky River to coordinate that the Intermunicipal Collaboration Frameworks (ICFs) review timelines be moved from every 5 years to every 7 years as per Ministerial Order MSD:024/23. CARRIED
	<u>Bell Canada Lease</u>
Res. 23-356	Moved by Councillor Brown to sign the Bell Canada Lease Agreement with Bell Canada and BGIS Global Integrated Solutions Realty Inc. as presented. CARRIED
	<u>Donnelly ACP Request</u>
Res. 23 - 357	Moved by Councillor Lauzé that the Town of Falher participate in the Alberta Community Partnership (ACP) Grant Application, provided that all regional municipalities participate, that the Town of Falher has no direct financial contribution, and that the Village of Donnelly is the lead applicant. CARRIED
	<u>Donnelly Economic Development Project</u>
Res. 23 - 358	Moved by Councillor Brown to accept item as information. CARRIED
	<u>Smoky River Regional Economic Development</u>
Res. 23 -359	Moved by Councillor Pizycki to approve the 2024 Smoky River Regional Economic Development Budget as presented, representing a contribution from the Town of Falher of \$21,854.95 before GST. CARRIED
	<u>Town of Falher Truckfill</u>
Res. 23 -360	Moved by Councillor Brown to close the Town of Falher Truckfill effective January 1st, 2024 with notice letter to be sent to users explaining the closure. CARRIED
	Meeting recessed at 8:08 p.m. and reconvened at 8:14 p.m.
FINANCIAL	
	Councillor Brown recused herself from discussion due to pecuniary interest and any resulting motions on the matter as it involves a financial benefit for her spouse; Councillor Brown left the meeting at 8:14 p.m.
	<u>2024 Salary Grid</u>
Res. 23 -361	Moved by Councillor Pizycki to increase the Town of Falher Staff Salary Grid by 2.5% effective January 1 st 2024. CARRIED
	Councillor Brown returned to the meeting at 8:22 p.m.
	<u>2024 Utility Rates</u>
Res. 23 -362	Moved by Councillor Lauzé to approve the following utility rates effective January 1 st , 2024: Water Rate - \$6.35/m3 Basic charge - \$13.25/ month Sewer Charge – residential - \$11.75/month Sewer charge – non-residential – 11.56% of water charge; \$11.75 min/month Water Truck Fill - \$9.00/m3 Waste Collection/Disposal - \$21.05/month CARRIED

	<u>Airport Financials</u>
Res. 23-363	Moved by Councillor Brown to accept the 2024 Airport Budget as presented. CARRIED
	<u>Bank Reconciliation – General Account</u>
Res. 23-364	Moved by Councillor Lauzé that the Bank Reconciliation for the period ending October 31, 2023 be approved as circulated. CARRIED
	<u>Income Statement</u>
Res. 23-365	Moved by Councillor Brown that the Income Statement for the period ending October 31, 2023, be accepted as information. CARRIED
	<u>Request</u>
	a) Donation CAFE Nord Ouest
Res. 23-366	Moved by Councillor Pizycki to approve donation of Town of Falher branded marketing items, a family pass to the Falher Regional pool and a Family membership Pass to the Town of Falher Fieldhouse to CAFÉ Nord-Ouest's annual 'Brunch Familial.' CARRIED
	b) Donation Receipt Flow Through
Res. 23-367	Moved by Councillor Brown to deny the request of Société Centre Communautaire de Riviere La Paix (SCCRLP) for donation receipt and instead suggest that the SCCRLP accept the donation directly and issue a receipt directly. CARRIED
	c) FCSS Refund
Res. 23-368	Moved by Councillor Lauzé to deny the request of Family and Community Support Services (FCSS) to refund their rental rate for the Dry Pad used for the Community BBQ event held in August 2023. CARRIED
Res. 23-369	Moved by Councillor Pizycki that the Chief Administrative Officer, James Bell, and Mayor Donna Buchinski meet with the Chair, Vice Chair and Director of Smoky River Family and Community Support Services. CARRIED
	d) Utility Bill Rebate
Res. 23-370	Moved by Councillor Brown to deny the request of a resident for the utility water refund due to brown water purged from their lines. CARRIED
	BYLAWS & POLICIES
	<u>Job Descriptions – First Aid</u>
Res. 23-371	Moved by Councillor Lauzé that the necessary Town of Falher staff take their First Aid course in January 2024. CARRIED
Res. 23-372	Moved by Councillor Brown to accept the following Policy as presented: Policy 108-1 (Position Description – Chief Administrative Officer) Policy 108-2 (Position Description – Accounting Clerk) Policy 108-3 (Position Description – Administrative Assistant) Policy 108-4 (Position Description – Director of Public Works) Policy 108-5 (Position Descriptions – Equipment/Grader Operator) Policy 108-6 (Position Descriptions – Equipment Operators) CARRIED

	<u>Proposed Policy 004-7 Impairment Smoking and Vaping</u>
Res. 23-373	Moved by Councillor Lauzé to accept Policy No. 004-7 Impairment, Smoking & Vaping as presented. CARRIED
Community Services	
	<u>Campground Report</u>
Res. 23-374	Moved by Councillor Brown to accept item as information. CARRIED
	<u>Fieldhouse Report</u>
Res. 23-375	Moved by Councillor Pizycki to accept item as information. CARRIED
NEW BUSINESS	
	<u>AbMunis Future of Municipal Government – CAO Report</u>
Res. 23-376	Moved by Councillor Pizycki to accept item as information. CARRIED
	<u>Extended Producer Responsibility (EPR)</u>
Res. 23-377	Moved by Councillor Lauzé to accept item as information. CARRIED
	<u>In Closed Session</u>
Res. 23-378	Moved by Councillor Brown at 9:28 p.m. that the council go into a closed session discussion as per: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT; Section 24(1)(c). CARRIED
	<u>Out of Closed Session</u>
Res. 23-379	Moved by Councillor Pizycki that the council come out of the closed session at 9:38 p.m. CARRIED
	<u>Falher Regional Intermunicipal Library Board Appointment</u>
Res. 23-380	Moved by Councillor Lauzé to extend the appointment of Alain Blanchette as a Director for the Falher Regional Intermunicipal Library Board to December 31, 2024 in recognition of the Municipal District of Smoky River No. 130's regional support and use of the Falher Library/ Bibliothèque Dentinger. CARRIED
	<u>Municipal Indicators</u>
Res. 23-381	Moved by Councillor Brown to approve administration's responses on 2022 Municipal Indicator Reporting as presented. CARRIED
	<u>Northern and Regional Economic Development Program (NRED)</u>
Res. 23-382	Moved by Councillor Pizycki to accept item as information. CARRIED
	<u>Family and Community Support Services (FCSS) Tree Grant</u>
Res. 23-383	Moved by Councillor Pizycki to support the Family and Community Support Services (FCSS) Tree Canada Grant application with a suggested location of the Town of Falher Municipal Campground. CARRIED
	<u>Emergency Management Services</u>
Res. 23-384	Moved by Councillor Brown to accept item as information. CARRIED

CORRESPONDENCE	
	<u>General Correspondence</u>
Res. 23-385	Moved by Councillor Brown that the attached correspondence be accepted as information. CARRIED
COMMITTEE REPORTS	
	<p><u>Mayor Buchinski</u></p> <ul style="list-style-type: none"> • FCSS/HAA transportation– September 25, 2023 • ABMunis Convention – September 26-29, 2023 • Water Commission – October 4, 2023 • ABMA – October 16, 2023 • AirportCommittee –October 16, 2023 • Heart River Housing – October 19, 2023 <p><u>Councillor Brown</u></p> <ul style="list-style-type: none"> • FCSS Board – September 27, 2023 • Airport Board – October 16, 2023 • Mighty Peace Tourism- Strategic Planning – October 18, 2023 • FCSS Special Meeting – October19, 2023 • Peace Library Board Special Meeting – October 23, 2023 <p><u>Councillor Lauzé</u></p> <ul style="list-style-type: none"> • Water Commission– October 4, 2023 <p><u>Councillor Pizycki</u></p> <ul style="list-style-type: none"> • No Report <p><u>Councillor Remillard</u></p> <ul style="list-style-type: none"> • No Report
Res. 23-386	Moved by Councillor Brown that the Committee reports be accepted as information. CARRIED
	<u>Director of Community Services Report</u>
Res. 23-387	Moved by Councillor Pizycki that the Director of Community Services report and action list be accepted as information. CARRIED
	<u>Chief Administrative Officer Report and Action List</u>
Res. 23-388	Moved by Councillor Pizycki that the Chief Administrative Officer's report and action list be accepted as information. CARRIED
	<u>Extend Meeting</u>
Res. 23-389	Moved by Councillor Brown at 9:59 p.m. to extend the meeting. CARRIED
CONFIDENTIAL	
	<u>In Closed Session</u>
Res. 23-390	Moved by Councillor Pizycki at 9:59 p.m. that the council go into a closed session discussion as per: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT; Section 19(2). CARRIED
	Florita Perez left the meeting at 9:59 p.m.
	Councillor Brown recused herself from discussion due to pecuniary interest and any resulting motions on the matter as it involves formal employee evaluation process, and thus a potential financial benefit for her spouse who is employed by the Town of Falher; Councillor Brown left the meeting at 10:00 p.m.

	<u>Out of Closed Session</u>
Res. 23-391	Moved by Councillor Lauzé that the council come out of the closed session at 10:06 p.m. <p style="text-align: right;">CARRIED</p>
	Councillor Brown returned to the meeting at 10:06 p.m.
	<u>Employee Relations Committee</u>
Res. 23-392	Moved by Councillor Lauzé to hold an Employee Relations Committee meeting. <p style="text-align: right;">CARRIED</p>
	<u>Next Meeting</u>
	Regular Meeting – December 13, 2023
ADJOURNMENT:	Mayor Buchinski adjourned the meeting at 10:07 p.m.

	Mayor

	Municipal Administrator