

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
TOWN OF FALHER**

IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY DECEMBER 10, 2025

IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE

PRESENT: Mayor Donna Buchinski

Deputy Mayor Lindsay Brown

Councillors Trevor Carrier
Kelsie Fournier
Lynn Skrepnek

Administration James Bell - CAO
Sherry Limoges – Director of Community Services
Jessica Hughes – Director of Public Works

CALL TO ORDER Mayor Buchinski called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 25-399 Moved by Councillor Carrier that the agenda be approved as amended.

CARRIED

**APPROVAL OF
MINUTES**

Res. 25-400 **Minutes of November 26th, 2025, Regular Meeting**
Moved by Councillor Brown that the minutes of the regular meeting held on November 26, 2025, be approved as circulated.

CARRIED

FINANCIAL

Res. 25-401 **Bank Reconciliation**
Moved by Councillor Fournier that moving forward, administration include a listing of payments in future bank reconciliation reports.

CARRIED

Res. 25-402 Moved by Councillor Skrepnek that the Bank Reconciliation for the period ending November 30, 2025, be approved as circulated.

CARRIED

Res. 25-403 **Income Statement**
Moved by Councillor Carrier that the Income Statement for the period ending November 30, 2025, be accepted as information.

CARRIED

Councillor Fournier declared a Conflict of Interest with the Airport Budget, being that she is involved in the preparation of the documents as part of her employment, and declared that she would not be voting on the matter.

Airport Financials – Operating & Budget Plans

Res. 25-404

Moved by Councillor Brown to approve the Smoky River Regional Airport Board 2026 Operational Budget, three year operating plan, and Capital Replacement Plan as presented.

CARRIED

Councillor Fournier did not vote on Resolution 25-404

Res. 25-405

Physician House Report
Moved by Councillor Skrepnek that Physician House Report for the period ending November 30, 2025, be accepted as information.

CARRIED

BYLAWS & POLICIES

Res. 25-406

Bylaw No. 25-11- Public Hearing by Electronic Means
Moved by Councillor Carrier that Bylaw No. 25-11 be given a second reading.

CARRIED

Res. 25-407

Moved by Councillor Brown that Bylaw No. 25-11 be given a third and final reading.

CARRIED

Res. 25-408

Bylaw No. 25-13 – Fees & Charges
Moved by Councillor Carrier to have first reading of Bylaw No. 25-13 .

CARRIED

Res. 25-409

Moved by Councillor Brown that Bylaw No. 25-13 be given a second reading.

CARRIED

Res. 25-410

Moved by Councillor Skrepnek that Bylaw No. 25-13 be presented for a third reading.

CARRIED UNANIMOUSLY

Res. 25-411

Moved by Councillor Fournier that Bylaw No. 25-13 be given a third and final reading.

CARRIED

NEW BUSINESS

Res. 25-412

Smoky River Regional Airport Board Agreement
Moved by Councillor Carrier to direct administration to work with the regional municipal partners in order to amend the Smoky River Regional Airport Board Agreement & enabling Bylaw to reflect a meeting schedule of 2 regular meetings annually with an additional dedicated budget meeting, with scheduling of these meetings allowing flexibility.

CARRIED

Councillor Fournier declared a Conflict of Interest with the Airport Board Agreement, being that she is involved in the preparation of the Airport documents as part of her employment, and did not vote on the matter above (Resolution 25-412).

CORRESPONDENCE

Res. 25-413

General Correspondence
Moved by Councillor Carrier that the listed correspondence be accepted as information.

CARRIED

COMMITTEE
REPORTS

Mayor Buchinski

- Council Orientation/George Cuff – Oct. 29, 2025
- Munis 101/EOEP Course – November 1, 2025
- Economic Development – Nov. 5, 2025
- NAEL – Nov. 10, 2025
- ABMUNIS Convention – Nov. 12-14, 2025
- Heart River Housing – Nov. 20, 2025

Councillor Brown

- George Cuff – October 29, 2025
- FCSS – October 29, 2025
- Muni 101 Training – November 1, 2025
- Library Board – November 4, 2025
- AB Munis – November 11-14, 2025
- Waste Commission – November 20, 2025
- PLS- Organizational and Board – Nov. 22, 2025

Councillor Carrier

- Munis 101 – October 4, 2025
- George Cuff – October 29, 2025
- AB Munis – November 11-14, 2025

Councillor Fournier

- Waste Commission – November 20, 2025

Councillor Skrepnek

- Mighty Peace Tourism – November 24, 2025

Res. 25-414

Moved by Councillor Fournier that the Committee reports be accepted as information.

CARRIED

CONFIDENTIAL

In Closed Session

Res. 25-415

Moved by Councillor Skrepnek at 7:45 p.m. that the council go into a closed session discussion as per:

- Access to Information Act, SA 2024, c A-1.4, s 19(1)(a)(ii)
- Access to Information Act, SA 2024, c A-1.4, s 23(1)(a)
- Access to Information Act, SA 2024, c A-1.4, s 28(1)(a)

CARRIED

Out of Closed Session

Res. 25-416

Moved by Councillor Carrier that the council come out of the closed session at 8:15 p.m.

CARRIED

Capital Project Preliminary Engineering Proposal

Res. 25-417

Moved by Councillor Brown that the Town of Falher proceed with the Engineering Proposal as presented, for a total of \$35,000, with costs allocated to the 2026 Capital Budget as required.

CARRIED

Bylaw Enforcement Matter

Res. 25-418

Moved by Councillor Brown to accept as information.

CARRIED

Res. 25-419

Bylaw Draft

Moved by Councillor Fournier to direct administration to bring forward a draft Bylaw for the enforcement of Snow Removal in Commercial Zones and along Main Street.

CARRIED

Mayor Buchinski recessed the meeting at 8:19 p.m.
The meeting reconvened at 8:24 p.m.

Res. 25-420

Moved by Councillor Fournier to allocate \$300 to the Wall of Fame program at the Falher Regional Recreation Complex for the 2026 Operating Budget

CARRIED

Res. 25-421

2026 Budget

Moved by Councillor Carrier to defer further discussions to the December 15th Regular Meeting of Council.

CARRIED

Res. 25-422

2026 Salary Grid

Moved by Councillor Fournier to defer further discussions to the December 15th Regular Meeting of Council.

CARRIED

Meeting adjourned at 10:00 pm

Mayor

Municipal Administrator