

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
TOWN OF FALHER**

IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY DECEMBER 10, 2025

IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE

PRESENT:	Mayor	Donna Buchinski
	Deputy Mayor	Lindsay Brown
	Councillors	Trevor Carrier Kelsie Fournier Lynn Skrepnek
	Administration	James Bell - CAO Sherry Limoges – Director of Community Services Jessica Hughes – Director of Public Works

**CALL TO ORDER** Mayor Buchinski called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF  
AGENDA**

**Res. 25-399** Moved by Councillor Carrier that the agenda be approved as amended. CARRIED

**APPROVAL OF  
MINUTES**

**Res. 25-400** **Minutes of November 26th, 2025, Regular Meeting** Moved by Councillor Brown that the minutes of the regular meeting held on November 26, 2025, be approved as circulated. CARRIED

**FINANCIAL**

**Res. 25-401** **Bank Reconciliation** Moved by Councillor Fournier that moving forward, administration include a listing of payments in future bank reconciliation reports. CARRIED

**Res. 25-402** Moved by Councillor Skrepnek that the Bank Reconciliation for the period ending November 30, 2025, be approved as circulated. CARRIED

**Res. 25-403** **Income Statement** Moved by Councillor Carrier that the Income Statement for the period ending November 30, 2025, be accepted as information. CARRIED

**Councillor Fournier declared a Conflict of Interest with the Airport Budget, being that she is involved in the preparation of the documents as part of her employment, and declared that she would not be voting on the matter.**

**Airport Financials – Operating & Budget Plans**

**Res. 25-404**

Moved by Councillor Brown to approve the Smoky River Regional Airport Board 2026 Operational Budget, three year operating plan, and Capital Replacement Plan as presented.

CARRIED

***Councillor Fournier did not vote on Resolution 25-404***

**Physician House Report****Res. 25-405**

Moved by Councillor Skrepnek that Physician House Report for the period ending November 30, 2025, be accepted as information.

CARRIED

**BYLAWS & POLICIES****Bylaw No. 25-11- Public Hearing by Electronic Means****Res. 25-406**

Moved by Councillor Carrier that Bylaw No. 25-11 be given a second reading.

CARRIED

**Res. 25-407**

Moved by Councillor Brown that Bylaw No. 25-11 be given a third and final reading.

CARRIED

**Bylaw No. 25-13 – Fees & Charges****Res. 25-408**

Moved by Councillor Carrier to have first reading of Bylaw No. 25-13 .

CARRIED

**Res. 25-409**

Moved by Councillor Brown that Bylaw No. 25-13 be given a second reading.

CARRIED

**Res. 25-410**

Moved by Councillor Skrepnek that Bylaw No. 25-13 be presented for a third reading.

CARRIED UNANIMOUSLY

**Res. 25-411**

Moved by Councillor Fournier that Bylaw No. 25-13 be given a third and final reading.

CARRIED

**NEW BUSINESS****Smoky River Regional Airport Board Agreement****Res. 25-412**

Moved by Councillor Carrier to direct administration to work with the regional municipal partners in order to amend the Smoky River Regional Airport Board Agreement & enabling Bylaw to reflect a meeting schedule of 2 regular meetings annually with an additional dedicated budget meeting, with scheduling of these meetings allowing flexibility.

CARRIED

***Councillor Fournier declared a Conflict of Interest with the Airport Board Agreement, being that she is involved in the preparation of the Airport documents as part of her employment, and did not vote on the matter above (Resolution 25-412).***

**CORRESPONDENCE****General Correspondence****Res. 25-413**

Moved by Councillor Carrier that the listed correspondence be accepted as information.

CARRIED

**COMMITTEE  
REPORTS**

Mayor Buchinski

- Council Orientation/George Cuff – Oct. 29, 2025
- Munis 101/EOEP Course – November 1, 2025
- Economic Development – Nov. 5, 2025
- Nael – Nov. 10, 2025
- ABMUNIS Convention – Nov. 12-14, 2025
- Heart River Housing – Nov. 20, 2025

Councillor Brown

- George Cuff – October 29, 2025
- FCSS – October 29, 2025
- Muni 101 Training – November 1, 2025
- Library Board – November 4, 2025
- AB Munis – November 11-14, 2025
- Waste Commission – November 20, 2025
- PLS- Organizational and Board – Nov. 22, 2025

Councillor Carrier

- Munis 101 – October 4, 2025
- George Cuff – October 29, 2025
- AB Munis – November 11-14, 2025

Councillor Fournier

- Waste Commission – November 20, 2025

Councillor Skrepnek

- Mighty Peace Tourism – November 24, 2025

**Res. 25-414**

Moved by Councillor Fournier that the Committee reports be accepted as information.

CARRIED

**CONFIDENTIAL**

**In Closed Session**

Moved by Councillor Skrepnek at 7:45 p.m. that the council go into a closed session discussion as per:

- Access to Information Act, SA 2024, c A-1.4, s 19(1)(a)(ii)
- Access to Information Act, SA 2024, c A-1.4, s 23(1)(a)
- Access to Information Act, SA 2024, c A-1.4, s 28(1)(a)

CARRIED

**Out of Closed Session**

**Res. 25-416**

Moved by Councillor Carrier that the council come out of the closed session at 8:15 p.m.

CARRIED

**Capital Project Preliminary Engineering Proposal**

**Res. 25-417**

Moved by Councillor Brown that the Town of Falher proceed with the Engineering Proposal as presented, for a total of \$35,000, with costs allocated to the 2026 Capital Budget as required.

CARRIED

**Bylaw Enforcement Matter**

**Res. 25-418**

Moved by Councillor Brown to accept as information.

CARRIED

**Bylaw Draft****Res. 25-419**

Moved by Councillor Fournier to direct administration to bring forward a draft Bylaw for the enforcement of Snow Removal in Commercial Zones and along Main Street.

CARRIED

Mayor Buchinski recessed the meeting at 8:19 p.m.  
The meeting reconvened at 8:24 p.m.

**Res. 25-420**

Moved by Councillor Fournier to allocate \$300 to the Wall of Fame program at the Falher Regional Recreation Complex for the 2026 Operating Budget

CARRIED

**Res. 25-421****2026 Budget**

Moved by Councillor Carrier to defer further discussions to the December 15<sup>th</sup> Regular Meeting of Council.

CARRIED

**2026 Salary Grid****Res. 25-422**

Moved by Councillor Fournier to defer further discussions to the December 15<sup>th</sup> Regular Meeting of Council.

CARRIED

Meeting adjourned at 10:00 pm

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Mayor

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Municipal Administrator